

June 2025

**Vacancy – School Cleaner**

Dear Prospective applicant

Thank you for your interest in Newburgh Primary School and the position of **School Cleaner**.

A fantastic opportunity for an energetic and motivated school cleaner has arisen to join our passionate team of staff. We are seeking a hardworking and reliable school cleaner to assist in the efficient cleaning of our school premises, ensuring a welcoming environment for staff, pupils and visitors alike.

Newburgh Primary School is a warm and friendly school with high-aspirations for children and staff. We are seeking to appoint a new school cleaner to join our cleaning team from September 2025. Ideally you will work a split shift before and after the school day to help us ensure our school premises are cleaned to the school's high standards.

The successful candidate will be practical and have high expectations, use their initiative and have a sense of pride in their work.

**What can we offer you?**

- Cleaner training and other health and safety training opportunities.
- a welcoming, committed and friendly supportive working environment.
- a caring and inclusive ethos.
- A wellbeing support package including occupational health.
- Supportive induction process.
- flexibility around working pattern in school holidays.

**Key Requirements**

Please see the attached job description for the full requirements of this role.

**About Newburgh Primary School**

Newburgh Primary School is a thriving school situated on the South West approach to Warwick and within walking distance of the Chase Meadow housing development and racecourse. We are also fortunate to be very close to the historic Warwick Castle. We strive to create an atmosphere where our children are happy, enjoy their time with us, are well looked after, and consequently make great progress in their learning and development.

Headteacher: Karen Turner, NPQH, BA Hons



### **The Position**

Ideally, working hours are a split shift, 7–8.30am then 3–5.30pm, 4hrs per day, 20 hours per week, Monday to Friday. Grade A, 39 weeks per year. Starting salary approximately £10,950 per annum (£12.26 per hour). There may be some flexibility with regards to hours worked.

### **How to apply**

Newburgh Primary School is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS disclosure. Application forms can be found on our school website

[https://www.newburghprimaryschool.co.uk/web/school\\_caretaker/709589](https://www.newburghprimaryschool.co.uk/web/school_caretaker/709589).

All fully completed application forms and equality details forms should be returned by email to Kirsty Smith our School Business Manager [smith.k28@welearn365.com](mailto:smith.k28@welearn365.com).

Informal visits to Newburgh are encouraged and welcomed. Please contact the school office on 01926 775453 or by email [admin2325@welearn365.com](mailto:admin2325@welearn365.com) to arrange an appointment, or if you have any questions about the role. Please also see our website [www.newburghprimaryschool.co.uk](http://www.newburghprimaryschool.co.uk) or X page [@NewburghPrimary](https://twitter.com/NewburghPrimary) for further information and an insight into our school community.

I hope that you find this information useful and that it encourages you to apply to our school.

Yours sincerely

Mrs K Turner  
**Headteacher**

