



The Governing Body Newburgh Primary School

Kipling Avenue
Warwick
CV34 6LD

Terms of Reference for The Full Governing Board of Newburgh Primary School

The Governing Board must take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Terms of Reference

1. **To agree constitutional matters***, including procedures where the Governing Board has discretion
2. To recruit new members as vacancies arise and **to appoint new governors*** where appropriate
3. **To hold at least 6 Governing Board meetings a year ***
4. **To appoint or remove the Chair and Vice Chair ***
5. **To appoint or remove a Clerk to the Governing Board ***
6. **To suspend a governor ***
7. **To decide which functions of the Governing Board will be delegated to committees, groups and individuals***

8. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Board is necessary ***

9. To approve the first formal budget plan of the financial year

10. To keep the Health and Safety Policy and its practice under review and to make revisions were appropriate

11. **To review the delegation arrangements annually ***

12. Any items which individual governing bodies may wish to include

****these matters cannot be delegated to either a committee or an individual***

Membership – As per the Instrument of Government

Disqualification – As per Regulation and Schedule 6 of the Constitution Regulations

These terms of reference are agreed by the Governing Board on:

Date: 12th September 2024

Name of Governor	Category	Signature
Adam Geach	Chair	
Rebecca Clifford	Vice Chair	
Karen Turner	Headteacher	
Anna Slater	Associate	
Nish Gopal	Parent Governor	
Fabien Laroche	Co-opted Governor	
Michelle Nutt	Co-opted Governor	
Richard Monk	Parent Governor	
Emma Hornett	Co-opted Governor	

Lydia Solway	Staff governor	

Chair of the Governing Board	Adam Geach
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Vice Chair of the Governing Board	Rebecca Clifford
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Clerk to the Governing Board	Lisa Hall
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Quorum: 6	One half of the numbers of Governors in post
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As a Governing Board we have reviewed the most up to date Statutory Guidance for Governing Bodies of maintained schools and local authorities in England, to ensure we are fully compliant.

[The constitution of governing bodies of maintained schools \(September 2016\)](#)