

March 2023

Dear Prospective applicant

We currently have an opportunity to join our Midday Supervision team, working 5 days per week.

This is an essential part of the school day and we would like to speak to anybody who may be interested in joining our dedicated and hardworking team, and working with our fantastic children to ensure their lunchtimes are positive and fun.

To learn more about our lovely school please view our school prospectus  
[https://newburgh.eschools.co.uk/web/school\\_information/142982](https://newburgh.eschools.co.uk/web/school_information/142982)

The vacancy details are:

Position: Midday Supervisor/Dining Room Assistant

Scale: B, Point: 2

Hours: 1 hr over the lunchtime period (5 hours per week) Monday to Friday, 38 weeks per year (term time)

Salary: Approximately £2,345 per annum.

Please return completed application forms to the school office by emailing [admin2325@welearn365.com](mailto:admin2325@welearn365.com).

Newburgh Primary School is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this same commitment. This post is subject to an enhanced DBS disclosure.

To reiterate, this position covers a really important part of our school day and we would be very keen to welcome any prospective new members of staff. If you would like further information about this opportunity please contact me.

Yours sincerely



Mrs J Simpkins  
Headteacher

Headteacher: Mrs J Simpkins, B.Ed NPQH

Adopted charity  
for the Year

