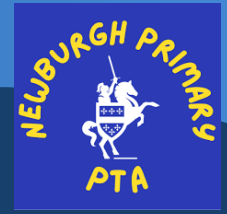


PTA MEETING MINUTES



Location: Newburgh Primary School
Date: 20th January 2026
Time: 18:00
Attendees: Karen Turner, Amy Reynolds, Anna Slater, Vicky Marsh & Sophie Harrison

Welcome and Introduction

Karen welcomed all attendees and thanked them for their continued support to the PTA.

Agenda Items

1. Requests for funding:

- a. Books for KS1 transition between phonics scheme and free reader - £1.5k.
- b. 4 more i-pads for staff.
- c. Sports Hall floor – King Henry VIII Endowed Trust Grant Application for part of the costs & £3k request from PTA funds.

2. Upcoming Events:

- a. **13th February – Bend the Rules Day**
- b. **6th March – Book Fayre**
- c. **20th March – Easter Bingo evening with raffle 6-8pm**
 - i. Request for Easter Egg prizes for the raffle
 - ii. Raffle tickets need to be distributed before 20th March
 - iii. Fish & Chips will be served; a form needs to be available so that requests can be made & the food ordered.
 - iv. School staff to be allocated a table
- d. **May – School Disco**
 - i. Reception and KS1 to have the same arrangement as previous years
 - ii. Investigate the possibility of a silent disco for KS2.
- e. **26th June Summer Fayre:**
 - i. Details to be confirmed at the next meeting.
- f. **Y6 performance & Leavers party:**
 - i. Performance to be held on 13th & 14th July
 - ii. Leavers party 16th July ahead of their final assembly on Friday 17th July.
- g. **PTA Volunteers will be needed for:**
 - i. Book Fayre
 - ii. Easter Bingo & Fish & Chip Supper
 - iii. School Disco
 - iv. Summer Fayre

3. AOB:

- a. Query from a parent as to whether Newburgh take part in cycling proficiency. It is available to Y5 in school time.

End of Meeting

Actions

1. Request to Madi in the office team for the following newsletter highlights:
 - a. Bend the Rules Day
 - b. Easter egg prizes for the raffle in exchange for non-uniform
 - c. Fish & Chip food request Microsoft form for the Easter event
 - d. Book Fayre volunteers
2. Request to Lizzie to provide SH with the details of cycling proficiency.
3. VM to investigate how many silent disco headsets the Warwickshire guides have got & if there is a charge to borrow them.